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Head Teacher

Date:

Dear Head Teacher,

Name of Child:

Date or birth:

The parent/guardian of this child has recently indicated that they would like a referral to CAMHS (Child and Adolescent Mental Health Service) to be considered for a formal ADHD assessment.

We have taken advice from CAMHS and they agree that unless the child has significant medical issues the school is best placed to make this referral.

CAMHS needs specific information about the child's behavioural problems, educational needs and which behavioural interventions have been tried to date. As your teachers observe and teach the child day to day, they are able provide this detailed information.

The Special Educational Needs Co-ordinator (SENCo) will understand the referral process, know the correct referral form to use and know exactly what it is that CAMHS needs to know from the child's teachers. They are therefore more likely to have a referral accepted.

CAMHS will then consider the information and arrange an appointment for a formal assessment if they agree it is going to be helpful.

Unfortunately, in the past, we have found that our GP referrals have often been rejected as we don't have access to the vital information required.

Kind regards,

Selsey Medical Practice